



## **REQUEST FOR PROPOSALS (RFP)** **JULY 4<sup>TH</sup> LIBERTY FEST FIREWORKS DISPLAY** **February 2015**

**INTRODUCTION:** The City of Leander is seeking proposals from qualified pyrotechnical firms to provide and execute an aerial fireworks display for the 2015 Liberty Fest celebration in accordance with all federal, state, and local laws. The deadline for submitting proposals is February 26, 2015 by 2pm CST.

**Proposals should be submitted to:**

**Megan Pumphrey**

Athletics & Recreation Programmer

PO Box 319 / 406 Municipal Dr.

Leander, TX 78646

mpumphrey@leandertx.gov

Phone: (512) 528-9909 Fax: (512) 528-9228

**DESCRIPTION OF PROJECT:** The project involves the supply and delivery of a high quality aerial pyrotechnic display at dusk on Saturday, July 4, 2015. In the event of inclement weather, the display will be rescheduled for the following day Sunday, July 5th. Your Proposal should include details relevant to the size and number of shells and display types (if applicable). The City of Leander is requesting electronic launching for this show.

**SCOPE OF SERVICES REQUESTED:** The selected entity will provide all supplies, materials, and licensed personnel needed to provide a safe and entertaining aerial pyrotechnic display. Provider will also be responsible for the following:

1. Obtaining any and all licenses, permits, and approvals necessary to ensure compliance with federal, state, and local laws.
2. Supplying the City with an appropriate musical soundtrack to be used with the display.
3. Providing a General Liability Insurance Policy indemnifying and naming the City of Leander and launch site property owner as insured parties.

The total budget is established at \$25,000.

### **CONTRACTING TERMS:**

1. The initial term of the resulting agreement shall be for one (1) year with two (2) additional subsequent years should the scope of the event remain the same.
2. Should the event scope be modified, the City reserves the right to cancel the agreement and re-quote the services to fit the new scope of event. City shall notify Vendor of such a change in scope in writing.
3. The City reserves the right to review the respondents' performance at the end of each year and cancel all or part of the agreement or continue the agreement through the next period.
4. The resulting agreement is a commitment of the City's current revenues only. It is understood and agreed the City shall have the right to terminate the agreement at the end of any City fiscal year if the governing body of the City does not appropriate funds sufficient to purchase the estimated yearly quantities, as determined by the City's budget for the fiscal year in question. The City may affect such termination by giving Vendor a written notice of termination at the end of its then current fiscal year.

## SITE DESCRIPTION & INFORMATION

The display is to be fired from the Capital Metro Parking lot located at 800 North Hwy. 183, Leander, TX 78641. (30°35'15"N, 97°51'16"W)

Minimum Distances (in feet) from the firing site to significant structures, etc. are detailed below as certified by the Leander Fire Department in 2015. Due to weather or environmental conditions distances maybe adjusted by the Leander Fire Department on the day of the event prior to set up for the display.

1. Spectators/Audience/Viewing Area	900 feet
2. Parking Areas	1900 feet
3. Occupied Buildings (Residences)	1600
4. Public Buildings (Schools, Churches, Hospitals Correctional Facilities, Etc.)	Not Applicable
5. Fuel Pumps/Storage, Explosive/Toxic Materials	1300 feet
6. Temporary Event Set-ups (Tents, Carnival Rides, Concession Stands, Etc.)	900 feet
7. Highways, Roads, Streets, Etc.	750 feet
8. Overhead Obstructions (Power Lines, Lighting, Etc.)	(Lights in parking Lot)
9. Active Railroads	650 feet (Non Hazardous Materials and Transportation )